

ACCEPTABLE DOCUMENTS TO PROVE INCOME/FOOD STAMPS/TANF BENEFITS

FOOD STAMP/TANF HOUSEHOLDS: If you get Food Stamps or TANF for your child, you must submit one of the following documents:

- ? **Food Stamp or TANF certification notice** showing the beginning and ending dates of the certification period.
- ? **Letter from the Food Stamp or welfare office**, stating that you now get Food Stamps or TANF.
- ? **ATP Card** (authorization to participate)

If you no longer receive Food Stamps or TANF for your child and want to continue benefits: (1) complete a new lunch application, (2) complete page 3 with the required information, and (3) send documentation of the households' current income.

INCOME HOUSEHOLDS: (1) complete page 3 with required information, and (2) send documentation for all the household members receiving income. Current income is the amount of money your household received last month. The documents must indicate: (1) the amount of the income received, (2) the name of the person who received it, (3) the date the income was received, and (4) how often the income is received.

Income includes:

- ? **Earnings/wages/salary for each job:**
 - Current paycheck stub that shows how often it is received
 - Current pay envelope that shows how often it is received
 - Letter from employer stating gross wages paid and how often they are paid
 - Business or farming papers, such as ledger or tax books
- ? **Social security/pensions/retirement:**
 - Social security retirement benefit letter
 - Statement of benefits received
 - Pension award notice
- ? **Unemployment compensation/disability or worker's compensation:**
 - Notice of eligibility from State employment security office
 - Check stub
 - Letter from worker's compensation
- ? **Welfare payments** (TANF, Aid to Dependent Children, General Assistance):
 - Benefit letter from welfare agency
- ? **Child support/alimony:**
 - Court decree, agreement, or copies of checks received
- ? **All other income:** If you have other forms of income (such as rental income), send information or papers that show the amount of income received, how often it is received, and the date received.
- ? **No income:** If you have no income, send a brief note explaining how you provide food, clothing, and housing for your household, and when you expect an income.

If you have any questions, or need help to decide the information to send, please call: .
(Phone Number)

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